

# 2022 - 2023 Student Handbook



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Updated: July 2022

TO YOU, **THE STUDENTS** of **Madison High School**, the administration, faculty, and staff extend a most sincere and hearty welcome. This handbook contains information concerning our school's policies and procedures. It is our hope that it can serve as a guide in helping you become an integral part of the school thus learning **The Patriot Way.....Everyday.**

Graduation from high school fulfills dreams and provides the means to a new and exciting future. Our goal is to offer programming that allows every student the opportunity to realize his/her mental, emotional, social, and physical potential. We hope that you will participate in our varied activities within our school which will prepare you to live a better life and successfully take your place in a global society.

Madison High School welcomes you to its ranks. We hope you will always be conscious of its traditions and requirements. The school will be whatever you make it. Remember that your success in this school will be directly proportional to your efforts. Let us always have the spirit and courage to do the things which will make Madison High School outstanding.

Sincerely,

Kevin M. Huskins, Principal

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## Schedules and Hours of Operation

| Regular Schedule |       |                   |
|------------------|-------|-------------------|
| Begin            | End   | Description       |
| 8:00             | 9:35  | <b>1st Period</b> |
| 9:35             | 9:39  | <i>Transition</i> |
| 9:39             | 11:14 | <b>2nd Period</b> |
| 11:14            | 11:18 | <i>Transition</i> |
| 11:18            | 1:22  | <b>3rd Period</b> |
| 11:48            | 12:18 | 1st Lunch         |
| 12:20            | 12:50 | 2nd Lunch         |
| 12:52            | 1:22  | 3rd Lunch         |
| 1:22             | 1:26  | <i>Transition</i> |
| 1:26             | 3:00  | <b>4th Period</b> |

| 3 Hr Delay |       |                   |
|------------|-------|-------------------|
| Begin      | End   | Description       |
| 11:00      | 11:51 | <b>1st Period</b> |
| 11:51      | 11:55 | <i>Transition</i> |
| 11:55      | 1:11  | <b>2nd Period</b> |
| 11:51      | 12:16 | 1st Lunch         |
| 12:16      | 12:20 | <i>Transition</i> |
| 12:46      | 1:11  | 2nd Lunch         |
| 1:11       | 1:15  | <i>Transition</i> |
| 1:15       | 2:06  | <b>3rd Period</b> |
| 2:06       | 2:10  | <i>Transition</i> |
| 2:10       | 3:00  | <b>4th Period</b> |

| 2 Hr Delay |       |                   |
|------------|-------|-------------------|
| Begin      | End   | Description       |
| 10:00      | 11:05 | <b>1st Period</b> |
| 11:05      | 11:09 | <i>Transition</i> |
| 11:09      | 12:14 | <b>2nd Period</b> |
| 12:14      | 12:18 | <i>Transition</i> |
| 12:18      | 1:52  | <b>3rd Period</b> |
| 12:18      | 12:43 | 1st Lunch         |
| 12:50      | 1:15  | 2nd Lunch         |
| 1:52       | 1:56  | <i>Transition</i> |
| 1:56       | 3:00  | <b>4th Period</b> |

| Early Release - 11:30 |       |                   |
|-----------------------|-------|-------------------|
| Begin                 | End   | Description       |
| 8:00                  | 8:45  | <b>1st Period</b> |
| 8:45                  | 8:49  | <i>Transition</i> |
| 8:49                  | 9:34  | <b>2nd Period</b> |
| 9:34                  | 9:38  | <i>Transition</i> |
| 9:38                  | 10:23 | <b>3rd Period</b> |
| 10:23                 | 10:27 | <i>Transition</i> |
| 10:27                 | 11:30 | <b>4th Period</b> |
| 10:23                 | 10:48 | 1st Lunch         |
| 11:05                 | 11:30 | 2nd Lunch         |

## Academic Policies

### GRADING SYSTEM

The North Carolina State Board of Education approved a 10-point grading scale for all high school students (9-12).

|                 |                |                |                |              |
|-----------------|----------------|----------------|----------------|--------------|
| A: 90-100 = 4.0 | B: 80-89 = 3.0 | C: 70-79 = 2.0 | D: 60-69 = 1.0 | F: <59 = 0.0 |
|-----------------|----------------|----------------|----------------|--------------|

- Student transcripts will include numerical grades, in addition to the GPA and letter grade.
- According to state policy, an incomplete grade is a failing grade. **Failure to remediate and pass 3 out of 4 classes by the end of the semester will result in the suspension of driver's license and ineligibility of school extra - curricular activities including high school athletics.**

### PROMOTIONAL GUIDELINES

9<sup>th</sup> Grade -----Completion of the 8<sup>th</sup> grade  
10<sup>th</sup> Grade-----6 credits  
11<sup>th</sup> Grade-----12 credits  
12<sup>th</sup> Grade-----20 credits

Grade classifications are only updated at the end of each semester.

### CAREER PATHWAYS

All North Carolina high school students must complete at least one Career Pathway to be eligible to graduate. Each student's Four Year Plan will be evaluated annually with the assistance of the School Counselors and the Career Development Coordinator. Pathways may be completed in any of the following areas:

- Career & Technical Education (CTE)
- Junior Reserve Officer Training Corp. (JROTC)
- Fine Arts Education
- Foreign Language
- Academic

Please see your School Counselor or the Career Development Coordinator with any questions.

*In compliance with Federal Law, Madison County Schools administers all education programs including its Career and Technical Education Programs, employment, activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.*

### CALCULATIONS FOR CLASS RANK AND GRADE POINT AVERAGE

The calculations for class rank and grade point average are based on a standardization of: (1) academic course levels; (2) grading scales; and (3) the weighting of course grades. The class rank is based on a weighted grade point average in which a

half (1/2) quality point or weight is added to passing grades earned in Honors courses or one (1) quality point is added to passing grades earned in Advanced Placement and college courses.

### **REPORT CARDS**

Report cards are issued after each nine-week grading period for a total of four times annually. Report cards can be accessed on Powerschool and will not be printed. Teachers will update Powerschool weekly with the most recent grades. **Parents are encouraged to check student progress online using the Parent Portal through PowerSchool.**

### **NATIONAL HONOR SOCIETY**

The National Honor Society is the organization that recognizes outstanding student scholarship and promotes character, leadership, and community service. Members are responsible for continued demonstration of these qualities. Members must participate in community service activities to maintain good standing. To be eligible for membership, a student must be a sophomore, junior, or senior who has a cumulative scholastic average of at least 3.625 Weighted GPA. The selection of members to this chapter shall be a majority vote of the Faculty Council, which consists of five faculty members appointed by the principal, and a NHS adviser shall be the sixth non-voting member. Induction ceremonies are held in the fall semester of the school year.

### **ACHIEVEMENT HONORS PROGRAM**

The Madison County Board of Education sponsors an annual program to recognize outstanding academic achievement among Madison High School students. The following categories of students will be recognized as high achievers during the annual student recognition program:

1. Students who are in the top 10% of their class according to their cumulative weighted grade point average on the 150<sup>th</sup> day.
2. Students who have a **cumulative** weighted grade point average of 3.75 on the 150<sup>th</sup> school day will be recognized. Cumulative grade point average is calculated using only grades earned during the current school year.
3. Students who have maintained perfect attendance for the school year. Perfect attendance is awarded if a student has been in class every class period, with no absences. Absences may **not** be made-up for perfect attendance.
4. Administration reserves the right to revoke or deny Academic awards based on grades, attendance, and/or behavior.

### **NORTH CAROLINA ACADEMIC SCHOLARS ENDORSEMENT**

1. The student shall complete the Future-Ready Core mathematics sequence of Math I, II, III; Algebra I, Geometry, Algebra II; or Integrated Math I, II, III and a fourth mathematics course that meets University of North Carolina system Minimum Course Requirements that include a mathematics course with either Math III, Algebra II, or Integrated Mathematics III as a prerequisite;

2. . The student shall complete three course credits of science including an Earth/Environmental science course, Biology, and at least one physical science course that must include either physics or chemistry;
3. For students entering 9<sup>th</sup> grade in 2012-13 or later, the student shall complete four course credits of Social Studies;
4. The student shall complete two course credits of a world language (other than English);
5. The student shall complete four elective course credits in any one subject area, such as Career and Technical Education (CTE), JROTC, Arts Education, World Languages, or in another content area;
6. The student shall have completed at least three higher-level courses during junior and/or senior years which carry quality points such as Advanced Placement; International Baccalaureate or Dual Enrollment courses; Advanced CTE and CTE credentialing courses; honor level course, or Project Lead the Way courses; and
7. The student shall earn an unweighted grade point average of at least 3.50.

### **GRADUATION PARTICIPATION REQUIREMENTS**

At the principal's discretion, any student involved in a senior prank or other serious misconduct may be prohibited from participating in the graduation ceremony or receiving a diploma. The principal may take other disciplinary action in accordance with the Student Code of Conduct.

**To participate in graduation exercises a student must** (as outlined in senior sign out forms):

1. meet all financial obligations by the last day of school
2. complete units of credit as required and meet NC standardized testing requirements
3. complete all requirements for a high school diploma or certificate.
4. have a signed (by student and parent) Graduation Policy contract on file.

### **EARLY GRADUATION PLAN**

Students who have completed their graduation requirements by January of their senior year may choose not to take classes in the spring semester of their senior year provided they meet the following requirements:

1. Must have completed a minimum of 28 units of high school credit, including all courses required for high school graduation.
2. Must attend college, community college, work full-time, be a full-time apprentice or be enlisted in the military starting in January of their senior year.

If you are eligible for the Early Graduation Plan, you must:

- Contact your school counselor to let them know of your intentions

- Complete the appropriate forms in the Guidance Office by December of your senior year
- Complete a Senior Sign-Out form and turn it in to your counselor on your last day of classes
- Meet all financial obligations (lost books, library fees, etc.) by December 15TH.
- Complete all testing requirements including Workkeys.

Members of the Madison High School senior class who participate in the Early Graduation Plan may, at the discretion of the principal or designee, be permitted to attend the Junior-Senior Prom. A Prom Attendance Agreement must be completed, approved by administration and filed with the Prom Committee. Applicants must meet with the principal and agree to the terms of this agreement to be considered for this privilege. Students who have met the requirements for early graduation, but choose to enroll in the spring semester of their senior year have until the 10th day of that semester to withdraw their enrollment and take early graduation. **Failure to drop within the 10 days will result in failing grades in the spring courses which will impact the student's GPA.**

Students who choose to participate in the Early Graduation program assume the responsibility for staying in contact with the school and checking the school's website to stay current with deadlines, scholarships, the senior class portrait date and other important events.

### **PARTIAL COURSE LOAD (SPRING)**

As of spring semester 2008, Madison County Schools' Board of Education has approved for qualifying seniors to take a partial course load in the spring of their senior year. In order to qualify to take a partial course load, the senior must not need four courses in the spring in order to graduate at the end of the spring semester. The minimum number of courses a senior can take is three. The courses must fall consecutively during the school day (i.e. 1st/2nd/3rd periods or 2nd/3rd/4th periods). A student may not leave the Madison High campus during one period and return later in the day for another class. A student must have parent/guardian permission, *as well as transportation* to register for a partial course load. Seniors with partial course loads should only be on campus during their scheduled MHS courses.

### **CREDIT RECOVERY PROGRAM**

Madison High School provides opportunities, for students who qualify, to receive credit through our Course Recovery (Edmentum) program during the school year. All credit recovery must be made up within the semester it is started.

## **Student Expectations**

### **SCHOOL HOURS**

Madison High School campus is open from 7:30 AM until 3:30 PM. Monday through Friday. Classes start at 8:00 AM and end at 3:00 PM.

### **“CLOSED” OR “OFF-LIMITS” AREAS**

For safety reasons, closed areas include: front circle, all parking lots, field house area, vocational shop area, track and all athletic fields unless under the direct supervision of a faculty member. Students should only be in the office area for official school business or when called.



## PERSONAL COMMUNICATION DEVICES ON SCHOOL PROPERTY

### **Our Perspective of Cell Phone Use at Madison High School**

#### ***We are focused on student cell phone use because:***

- practicing positive use of cell phones will also be practiced in future career and academic fields.
- it is important to make an intentional effort to be present and focus on positive academic and social behaviors.
- developing self-awareness about our individual use of technology in academic and professional arenas is crucial.
- we care about our students and want to see them flourish in the school setting.
- we want to create an environment where distractions are limited.
- we want to “Be Here Now” with each of you every day.

#### ***Why we think positive cell phone use is important:***

- To avoid students taking inappropriate pictures/videos of themselves or other students/teachers
- To decrease temptation for students to make bad decisions on phone and end up in legal trouble
- To deter bullying
- To limit classroom learning distraction
- To work to minimize cheating

### **(PCD): SMARTPHONES, CELL PHONES, SMART WATCHES, COMPUTERS, IPOD’s, KINDLE, IPAD’s, ETC.**

MHS recognizes that cellular phones and other wireless communication devices have become an important tool through which parents communicate with their children. **Therefore, students are permitted to possess such devices on school property so long as the devices are not activated, used, displayed or visible in the classroom or during any instructional time or as otherwise directed by school rules or school personnel.** Wireless communication devices include, but are not limited to, cellular phones, electronic devices with internet capability, paging devices, two-way radios and similar devices. Misuse will result in disciplinary action (see discipline matrix)

**Definition** - A PCD is defined as any telecommunications device that emits an audible signal, vibrates, displays a message, allows communications between individuals, or otherwise summons or delivers a communication to the possessor.

**Using a PCD to threaten, harass or to transmit inappropriate material will not be tolerated. Such use is a violation of the Student Code of Conduct and may also be a criminal violation. Criminal violations may be reported to law enforcement and may result in arrest for the user and/or owner of the device.**

### **PCD Allowed Uses:**

- Students may use a PCD before and after school, during passing between classes, and during the students' lunch period provided the lunch period is not occurring in a classroom.
- Students may use a PCD after school during extracurricular activities, especially to keep parents informed about times to pick them up at school.
- The school is not responsible for the safe-keeping or security of PCDs

### **PCD Misuse and Consequences:**

- Headphones/earbuds (or any device that may interfere with them being able to hear) may not be worn in the hallways for safety purposes.
- All PCD's are to be inaccessible during instructional time. Students will be required to place the PCD in a holder at the beginning of the class period and pick up at the end of class.
- Improper use of PCDs during allowable times will result in the loss of the privilege to bring it to school.
- Possession of a PCD when the privilege has been lost may result in suspension from school.
- The use of ANY electronic device (including computers) shall not interfere with classroom activities.
- Unauthorized images and videos of self/students/faculty are not to be taken and/or uploaded and/or distributed on social media sites or other individuals

### **DRESS CODE**

**POLICY4316: Dress and appearance should not disrupt the educational process or compromise the safety of students and faculty. Anything about your personal appearance that is deemed to be a distraction or a safety violation to the educational process by the MHS faculty or administration is in violation of the Madison High School dress code.**



“The ZONE” describes the areas of the body that must be covered to meet school dress code expectations. In addition to the covered “ZONE”, any type of apparel that is suggestive in nature, by either sex, is unacceptable. Dress that could disrupt the educational process or compromise the safety of students and staff is forbidden. Headgear, hats, hoods or bandanas are not to be worn inside a school building, unless prior approval by the school administration.

Head coverings may be worn outside on school grounds. It is the student's responsibility to take off head coverings when any building is entered.

### **Acceptable**

- Must have footwear. This includes, but is not limited to, athletic shoes, sandals and/or cros.
- Shorts that have at least a 3-inch inseam  
Dresses and Skirts must be at fingertip length
- Shirts must cover the **Zone** and have at least one strap on the shoulder or off the shoulder

### **Unacceptable** *(except for medical and/or religious reasons)*

- Bedroom/House Slippers, Shoes with wheels, Roller Skates, cleats, shoes with spikes
- See through mesh, holes (no skin showing) or undergarments in THE ZONE!
- Illegal images including but not limited to weapons, drugs, a person or image that does not meet dress code.
- Profanity or Offensive language
- Bandanas
- Gang symbols
- Sunglasses
- Unapproved Face covering such as masks or full-face paint
- No undergarment(s)

### **Dress Code Violation Consequences:**

1. **Before 7:55 am** – Student will be asked to change – clothes closet available for selection. Failure to follow this request will result in referral to administration
2. **After 7:55 am** - Student referred to an administrator or designee. If out of dress code, student will be asked to change and return to class. If student doesn't have dress code appropriate clothing, he or she will be provided clothing from the clothing closet or friend. If student refuses to change, parents will be notified and parents must bring a change or come pick the student up and the attendance will count toward the student's unexcused absences.
3. Chronic offenders will be subject to the administrative discipline policy.

## **Discipline Policy 2021-2022**

It is the belief of the administration and staff at Madison High School that good discipline is essential for effective learning. Every student will receive a positive, nurturing interaction with faculty, staff, and administrators. Each student has a right to be free from the distractions caused by inappropriate behavior of others. We further believe that the role of the school is to teach responsible behavior. The discipline plan at Madison High School is one strategy to achieve this goal. Students are expected to attend all classes on time and cooperate in a manner appropriate for an orderly school and classroom atmosphere. **All students who are out of class and are not under the direct supervision of a teacher must have a valid hall pass.**

**SEVERE CLAUSE AND DISCLAIMER:** The administration reserves the right to advance or apply different consequences for discipline violations according to the severity of the incident and to handle any incident that is not covered in this handbook in a timely and appropriate manner.

**AFTER 7 FULL DAYS OF ISS PER ACADEMIC YEAR, OSS MAY BE USED. DEPENDING ON OFFENSE, OSS MAY BE USED BEFORE ISS. AFTER 10 FULL DAYS OF OSS THE STUDENT MAY BE RECOMMENDED FOR LONG TERM SUSPENSION VIA HEARING BOARD.**

- An attempt will be made to contact the Parents/Guardians each time ISS/OSS is assigned
- Further disciplinary action may be taken by a teacher or coach based on approved team rules.
- Note: Suspension from school includes all school related activities. Participation in ISS will include occasional cleaning of school, school grounds and trash pick-up. Having ISS/OSS may result in loss of class trips, school dances, events, and /or school privileges.
- **Lockers are the property of Madison High School and subject to search at any time.**
- **ISS - In School Suspension** (Students who leave school to avoid serving ISS *must* serve their ISS once they return to school.)
- **OSS - Out of School Suspension** -After a maximum of 5 days OSS has been assigned, a student could be referred for placement in the alternative school. A student suspended from school is not allowed to enter any Madison County School campus at any time during the suspension. This includes any social function or sporting event that takes place during or after school hours.
- **Hearing Board** - Due process hearing for long term suspension
- **Parent Contact** - Contacts by phone, letter, email, and/or home/work visit

### DISCIPLINE MATRIX

Action level placement is determined by the administration.

Violation and action details are found in the Rights and Responsibility Handbook

LD = Lunch Detention, TO = Time Out, ISS = In School Suspension

OSS = Out of School Suspension

| VIOLATION                                              | ACTION LEVEL 1                                      | ACTION LEVEL 2                         | ACTION LEVEL 3                                          | ACTION LEVEL 4                                 | ACTION LEVEL 5                                 | ACTION LEVEL 6                                 | ACTION LEVEL 7                                 | ACTION LEVEL 8                                 | ACTION LEVEL 9                                  |
|--------------------------------------------------------|-----------------------------------------------------|----------------------------------------|---------------------------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|-------------------------------------------------|
| <b>Dress code violation</b>                            | Warning and required to correct violation           | Required to correct violation + LD (2) | Required to correct violation + LD (4)                  | Required to correct violation + TO (2)         | Required to correct violation + ISS (1)        | Required to correct violation + ISS (3)        | Required to correct violation + OSS (3)        | Required to correct violation + OSS (5)        | Required to correct violation + OSS (7)         |
| <b>Cell phone &amp; other electronic device misuse</b> | Device taken and picked up by student at end of day | Device taken and picked up by parent   | Device privileges revoked for the remainder of the year | Device taken and picked up by parent + ISS (1) | Device taken and picked up by parent + ISS (3) | Device taken and picked up by parent + OSS (3) | Device taken and picked up by parent + OSS (5) | Device taken and picked up by parent + OSS (7) | Device taken and picked up by parent + OSS (10) |
| <b>Hats/Hoods in restricted areas</b>                  | Confiscate for the day + Warning                    | Confiscate for the day + LD (1)        | Confiscate for the day + LD (2)                         | Confiscate for the day + LD (4)                | Confiscate for the day + TO (2)                | Confiscate for the day + ISS (1)               | Confiscate for the day + ISS (3)               | Confiscate for the day + OSS (3)               | Confiscate for the day + OSS (5)                |
| <b>Tardies (1st)</b>                                   | Warning                                             | Warning                                | LD (2)                                                  | LD (3)                                         | LD (4)                                         | LD (5)                                         | TO (2)                                         | ISS (1)                                        | ISS (3)                                         |
| <b>Tardies (2, 3, 4)</b>                               | Warning                                             | LD (1)                                 | LD (2)                                                  | LD (3)                                         | LD (4)                                         | LD (5)                                         | TO (2)                                         | ISS (1)                                        | ISS (3)                                         |

|                                                              |                                         |                                    |                                     |                                     |                                     |                                     |                                      |                                      |                                  |
|--------------------------------------------------------------|-----------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|----------------------------------|
| <b>Classroom disruption needing immediate response</b>       | TO for remainder of class & conference  | TO for remainder of class + TO (2) | TO for remainder of class + ISS (1) | TO for remainder of class + ISS (3) | TO for remainder of class + OSS (3) | TO for remainder of class + OSS (5) | TO for remainder of class + OSS (7)  | TO for remainder of class + OSS (10) | see RRH                          |
| <b>Other classroom disruptions</b>                           | Principal Consultation                  | LD (2) or TO (1)                   | LD (4) or TO (2)                    | ISS (1)                             | ISS (3)                             | OSS (3)                             | OSS (5)                              | OSS (7)                              | OSS (10)                         |
| <b>Skipping Class</b>                                        | TO (2)                                  | ISS (1)                            | ISS (3)                             | OSS (3)                             | OSS (5)                             | OSS (7)                             | OSS (10)                             | See RRH                              | See RRH                          |
| <b>Drivers skipping class receive above punishment plus</b>  |                                         | No driving for 3 days              | No driving for 5 days               | No driving for 7 days               | No driving for 10 days              | No driving for 9 weeks              | No driving for remainder of semester | No driving for remainder of year     | No driving for remainder of year |
| <b>Cheating</b>                                              | LD (2) or TO (1) and Teacher Conference | LD (4) or TO (2)                   | ISS (1)                             | ISS (3)                             | OSS (3)                             | OSS (5)                             | OSS (7)                              | OSS (10)                             | See RRH                          |
| <b>Plagiarism</b>                                            | ISS (1)                                 | ISS (3)                            | OSS (3)                             | OSS (5)                             | OSS (7)                             | OSS (10)                            | See RRH                              | See RRH                              | See RRH                          |
| <b>Skipping Lunch Detention</b>                              | ISS (1)                                 | ISS (2)                            | ISS (3)                             | ISS (4)                             | OSS (3)                             | OSS (5)                             | See RRH                              | See RRH                              | See RRH                          |
| <b>Off limits during lunch</b>                               | LD (1)                                  | LD (2)                             | LD (4)                              | TO (2)                              | ISS (1)                             | ISS (3)                             | OSS (3)                              | OSS (5)                              | OSS (7)                          |
| <b>Refused to report to office</b>                           | ISS (1)                                 | ISS (3)                            | OSS (3)                             | OSS (5)                             | OSS (7)                             | OSS (10)                            | See RRH                              | See RRH                              | See RRH                          |
| <b>Refuse ISS (will serve ISS time upon return from OSS)</b> | OSS (3)                                 | OSS (5)                            | OSS (7)                             | OSS (10)                            | See RRH                             | See RRH                             | See RRH                              | See RRH                              | See RRH                          |
| <b>Disrespect of Staff</b>                                   | ISS (1)                                 | ISS (3)                            | OSS (3)                             | OSS (5)                             | OSS (7)                             | OSS (10)                            | See RRH                              | See RRH                              | See RRH                          |
| <b>Inappropriate language toward staff</b>                   | OSS (3)                                 | OSS (5)                            | OSS (7)                             | OSS (10)                            | See RRH                             | See RRH                             | See RRH                              | See RRH                              | See RRH                          |
| <b>Inappropriate language</b>                                | LD (2)                                  | LD (4)                             | TO (2)                              | ISS (1)                             | ISS (3)                             | OSS (3)                             | OSS (5)                              | OSS (7)                              | OSS (10)                         |
| <b>Refusal to comply with teacher requests</b>               | TO (1)                                  | TO (2)                             | ISS (1)                             | ISS (3)                             | OSS (3)                             | OSS (5)                             | OSS (7)                              | OSS (10)                             | SEE RRH                          |
| <b>Falsification of information</b>                          | LD (2) or TO (1)                        | LD (4) or TO (2)                   | ISS (1)                             | ISS (3)                             | OSS (3)                             | OSS (5)                             | OSS (7)                              | OSS (10)                             | See RRH                          |
| <b>Pornographic material</b>                                 | ISS (1)                                 | ISS (3)                            | OSS (3)                             | OSS (5)                             | OSS (7)                             | OSS (10)                            | See RRH                              | See RRH                              | See RRH                          |

|                                                                 |                       |                       |                       |                        |                        |                                      |                              |                   |                   |
|-----------------------------------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|--------------------------------------|------------------------------|-------------------|-------------------|
| <b>Public display of affection</b>                              | LD (1)                | LD (2)                | LD (4)                | TO (2)                 | ISS (1)                | ISS (3)                              | OSS (3)                      | OSS (5)           | OSS (7)           |
| <b>OTC medication</b>                                           | ISS (1)               | ISS (3)               | OSS (3)               | OSS (5)                | OSS (7)                | OSS (10)                             | See RRH                      | See RRH           | See RRH           |
| <b>Tobacco/ (Vaping)</b>                                        | ISS (1)               | ISS (3)               | OSS (3)               | OSS (5)                | OSS (7)                | OSS (10)                             | See RRH                      | See RRH           | See RRH           |
| <b>Fighting</b>                                                 | OSS (3) + Charges     | OSS (5) + Charges     | OSS (7) + Charges     | OSS (10) + Charges     | See RRH                | See RRH                              | See RRH                      | See RRH           | See RRH           |
| <b>Pocket knife (confiscated)</b>                               | TO (2)                | OSS (3)               | OSS (5) + Charges     | OSS (7) + Charges      | OSS (10) + Charges     | See RRH                              | See RRH                      | See RRH           | See RRH           |
| <b>Knife &gt; 3 inches (confiscated and legal action taken)</b> | OSS (3)               | OSS (5)               | OSS (7)               | OSS (10)               | See RRH                | See RRH                              | See RRH                      | See RRH           | See RRH           |
| <b>Parking without permit</b>                                   | No driving for 3 days | No driving for 5 days | No driving for 7 days | No driving for 10 days | No driving for 9 weeks | No driving for remainder of semester | No driving remainder of year | Car will be towed | Car will be towed |

## TRANSPORTATION POLICIES

The Madison County Board of Education recognizes the importance of safe and orderly buses during their routes to and from school. School bus transportation is a privilege, not a right. Madison County’s goal is to provide safe transportation for all students. **All buses and designated bus stops are an extension of the school and fall under the supervision of the school and the school’s discipline matrix.**

The transportation of any pupil is subject to the compliance with the lawful rules and regulations adopted by the school board. A student will be subject to disciplinary action for those violations within this policy and those covered by Policy 212 (Serious Misconduct). Minor offenses will merit a warning, and repeated minor offenses and/or major offenses will result in bus suspension, parent notification, and possible removal from the bus for an extended period of time.

Passengers may be suspended from riding the bus and/or school, at the discretion of the principal and/or bus designee for any inappropriate actions.

Infractions considered minor by administration;

|                         |                                                                                                                                                                                                                                             |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 <sup>st</sup> Offense | The parent, legal guardian, or legal custodian will be contacted and the student may be assigned to a seat.                                                                                                                                 |
| 2 <sup>nd</sup> Offense | A conference may be required and the student may be suspended from riding the bus for one to three (1 – 3) days. When the student is permitted to ride the bus again, they may be assigned to a seat for a period of time or indefinitely.  |
| 3 <sup>rd</sup> Offense | A conference may be required and the student may be suspended from riding the bus for three to five (3 – 5) days. When the student is permitted to ride the bus again, they may be assigned to a seat for a period of time or indefinitely. |

|                         |                                                                                                        |
|-------------------------|--------------------------------------------------------------------------------------------------------|
| 4 <sup>th</sup> Offense | Parents will be contacted for a parent conference. Consequences will be at the principal's discretion. |
|-------------------------|--------------------------------------------------------------------------------------------------------|

Infractions considered major by administration;

|                         |                                                                                                                                                                                                                                           |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 <sup>st</sup> Offense | A conference may be required and the student may be suspended from riding the bus for three to five (3-5) days. When the student is permitted to ride the bus again, they may be assigned to a seat for a period of time or indefinitely. |
| 2 <sup>nd</sup> Offense | A conference may be required and the student may be suspended from riding the bus for ten (10) days. When the student is permitted to ride the bus again, they may be assigned to a seat for a period of time or indefinitely.            |
| 3 <sup>rd</sup> Offense | The student will not be allowed to ride the bus for the remainder of the school year. K-8 bus board meeting.                                                                                                                              |

### **Bus Regulations**

- A student is subject to all school rules while riding on the school bus, after school bus, activity bus, or other vehicle being transported to and from school, athletic events, or any school sponsored event.
- The driver of the school bus is subject to the direction of the principal, has the authority over and responsibility for, the operation of the bus and maintenance of good order and conduct. The student is to obey the driver.
- The bus driver may assign seating for a student or students while they are riding on a school bus.
- Bus conduct reports and discipline actions are cumulative for the school year.
- No one under the age of 18 may accompany a student on a field trip.
- School policy will override bus policy in some cases.
- *Any student going to another location other than their designated bus stop must have a signed note by a parent/guardian indicating the reason for the request. Students should take the note to the main office at the beginning of the school day and parents will be called to verify the request. Permission will be granted only if space is available.*

### **ATTENDANCE POLICY FOR GRADES 9-12 (BOARD POLICY 4400)**

Attendance in school and participation in class are integral parts of academic achievement and the teaching-learning process. Through regular attendance, students develop patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory. The State of North Carolina requires that every child in the State between the ages of 7 (or younger if enrolled) and 16 attend school. Parents and legal guardians are responsible for ensuring that students attend and remain at school daily. ***Students and Parents are encouraged to track attendance through the Parent Portal on PowerSchool.***

This policy allows each student eight (8) absences per semester before any make up sessions are required. Students who accumulate eight (8) absences but no more than twelve (12), will be required to attend after school sessions to make up for the absences in order to receive course credit. ***Once a student has missed 12 or more classes, he or she will receive a failing grade for the course and may not receive credit.***

Students participating in online college courses will be required to attend school in person for the first four and ½ weeks of the course. Upon completion of the first four and half weeks, students with a C or higher may complete the course remotely, but will be required to do weekly grade checks with Mrs. Zimmeran. If a student's grade falls below a C, they will be required to return to in person instruction.

After School sessions will be offered each semester and absences must be made up in the semester during which they are missed. If a student does not make up his/her absences in after school, the following actions may be taken to avoid future absences:

1. The parent/guardian and student will be asked to meet with appropriate school personnel to discuss the student's absences.
2. The parent/guardian and student may be asked to attend a meeting with the Madison County Truancy Board which consists of members from the School System, Health Department, DSS and the Department of Juvenile Justice.
3. Court petition filed for truancy.
4. Possible DSS referral.

### **Excused Absences**

While excused absences still count toward the allotted eight, illness, quarantine, death in the family, medical or dental appointments, court proceedings, religious observance, family emergencies, out of school suspension and educational opportunity (must be approved prior to missing school) are excusable absences. ***However, the parent/guardian must provide a doctor's note, depending on the reason for the absence, explaining the absence, within five (5) days upon returning to school in order for the absence to be considered excused. Notes will not be accepted after the five (5) days and the absence will be coded unexcused.***

### **Notification**

Parents /Guardians will be notified each day their child is absent via the school's all call system.

Parents will be notified when students have accumulated three (3) unexcused absences and six (6) unexcused absences within a school year by a letter home from school. When a student reaches more than ten (10) unexcused absences (absences without documented reason) in a school year, they are in violation of the Compulsory Attendance Law (G.S. 115C-378). This law provides that the student and/or parent may be charged with truancy and taken to a court of law.

### **School-related Absences**

All classroom activities are important and difficult, if not impossible, to replace if missed. Principals shall ensure that classes missed by students due to school-related activities are kept to an absolute minimum. The following school-related activities will not be counted as absences from either class or school:

1. field trips sponsored by the school;



- a. Teachers do have the discretion to not allow students to attend a school sponsored field trip if the student's attendance and/or grades are not satisfactory.
2. job shadows and other work-based learning opportunities, as described in G.S. 115C-47(34a);
3. school-initiated and -scheduled activities;
4. athletic events that require early dismissal from school;
5. Career and Technical Education student organization activities approved in advance by the principal;
6. in-school suspensions.

Assignments missed for these reasons are eligible for makeup by the student. The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

*As soon as a parent anticipates a student's extended absence because of a severe, prolonged or chronic illness under a physician's care, the parent shall notify the principal immediately. Homebound instruction will not be considered without a doctor's written statement. Homebound forms can be obtained from your child's principal. The principal shall make arrangements for homebound/hospital bound or other appropriate instruction. Should unique situations arise that are not specifically addressed by this policy, the Superintendent, upon written recommendation from the school principal, may authorize alternatives to the policy to achieve fairness to the student without compromising the effectiveness of this policy.*

### **TARDIES / EARLY DISMISSALS**

It is important for students to report to class on time. Any student arriving after 8:00 a.m. must sign in at the office to get an admit slip before being allowed into class. **To be counted present students must be in attendance for 60 minutes (two thirds) of the class period. Students with excessive tardiness to school will receive disciplinary consequences from school administration (see discipline matrix).**

### **EARLY DISMISSALS**

All early dismissals will go through the main office with a sign out process. Proper parent/guardian notification will be required. Regardless of age, students will not be allowed to leave without proper parent/guardian notification. **Early dismissals will NOT be given for lunch. Students will not be allowed to leave campus to eat lunch and return.**

- In accordance with Madison County Schools (policy #4210), all early dismissal notes will be verified with a phone call to parent/guardian.
- Early dismissals will be given to students during passing.
- On End-of Course testing days, parents must provide a written note with contact information on the day before for early dismissal.
- Early dismissals given prior to the last 15 minutes of a class will be coded as an absence and not a tardy.

**Students and Parents are encouraged to track attendance through the Parent Portal on PowerSchool.**

## **MISCELLANEOUS POLICIES**

### **ACCIDENTS**

Any accident should be reported to the Assistant Principal/SRO. This information is important for insurance claims. Teachers must fill out an accident report in the office.

### **ACADEMICALLY & INTELLECTUALLY GIFTED PROGRAM (AIG)**

To appropriately serve gifted students, the Madison County School System has established the following goals for the AIG program:

- To identify students who perform or show potential for performing at remarkably high levels of accomplishments
- To provide educationally appropriate differentiated learning experiences which stimulate and challenge intellectual growth
- To provide an array of services in a variety of settings which will meet the needs of the highly able learners
- To complete on-going reviews of the gifted education program to assess strengths and needs

The service delivery options for MHS AIG depend on the student's interest and success in prior courses. The following options are available for students at MHS:

1. Advanced Placement Courses
2. Honors Courses
3. Independent Study Opportunities
4. Concurrent/Dual Enrollment
5. The county AIG coordinator is available to provide resource support to teachers and students and communicate with parents.

### **ATHLETICS**

As an NCHSAA member, Madison High is required to adhere to any and all state and LEA mandated rules and regulations including all semester eligibility requirements. Student athletes must pass 3 of 4 academic courses and meet all state and local attendance policies. Upon entering the ninth grade, student athletes have four consecutive years of potential eligibility granted that all other requirements have been met. Athletes must complete the required NCHSAA Sport Preparticipation Examination (PPE) Form, the Gfeller-Waller Concussion form, and One Way to Play documentation, granting permission for random drug testing during their active season, annually.

If your child plans to participate in a sport, they will need to have a sports physical and follow NCHSAA regulations.

- Each student that tries out for any team will have on file a release form signed by their parents or legal guardian stating that they are covered by insurance.

- Students must have a physical prior to try-out.
- Any athlete who quits a sport is not eligible to try out for another sport until the sport the athlete was participating in is over.
- Participation in extracurricular activities may be restricted if a student
  1. Is not performing at grade level;
  2. Has exceeded the number of absences allowed by Board Policy;
  3. Has violated the student code of conduct, found in 4300 section of Board Policy; or
  4. Has violated school rules for conduct.

NCHSAA Felony Policy: Any student who is subject to the NCHSAA eight semester rule who (1) is convicted of a crime classified as a felony under North Carolina or federal law; or (2) is adjudicated delinquent for an offense that would be a felony if committed by an adult, is not eligible to participate in the North Carolina High School Athletic Association sports program.

### **NCAA CLEARINGHOUSE**

The NCAA has established the Initial Eligibility Clearinghouse to determine if high school student-athletes meet the NCAA academic standards to participate in freshman college athletic programs. Students must apply to the clearinghouse and be “certified” before they can participate in any type of collegiate athletic program, regardless of whether they hope to be a scholarship-athlete or a “walk-on” athlete. The student should initiate the process at the beginning of the junior or senior year. To register, prospective student athletes should access the registration materials by visiting the clearinghouse website at [www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net). The student must request that a copy of the official student transcript and SAT/ACT scores be sent by the school with the registration. Student services will assist students with this process but students must initiate the application.

### **CAFETERIA-LUNCH POLICIES & CHARGES**

The Cafeteria is open for Breakfast before school. All food and drink must be treated appropriately and consumed in the approved areas. *Students* are responsible for maintaining and cleaning lunch areas and for disposing of all lunch waste in trash receptacles.

Students who are required to pay for meals are expected to provide payment in a timely manner. Student lunches will be \$2.75 and breakfast will be free for all students. The board recognizes, however, that students occasionally may forget or lose their meal money. In the event that a student is unable to pay for a meal on a particular day, the student may charge a reimbursable meal. A student carrying a negative balance of \$15.00 in a meal account will not be permitted to accrue additional charges until the negative balance drops below 5.00. Instead the student will be served a designated alternate meal provided at no cost to the student. Appropriate modifications to the alternative meal will be made when required by the student’s documented special dietary needs. To safeguard the dignity and confidentiality of students in the serving line, reasonable efforts must be used whenever possible to avoid calling attention to a student’s inability to pay.

### **DAMAGES/LOSSES**

Students are required to pay for damages/losses to school property, technology, furniture, equipment and textbooks GS 115-149.

### **DANCES/WINTER FORMAL / PROM**

- Winter Formal is for all students at MHS, however, Prom is for Juniors and Seniors.
- Any student who has dropped out of school during the school year will not be allowed to attend Winter Formal or Prom. If any student has re-enrolled back in school that student must have been back in school one month prior to the prom.
- All guests must be registered and approved before allowed to buy tickets.
- A guest is defined as anyone who is not an MHS or MECHS student.
- Guests must be a 9th, 10th, 11th or 12th grader from any public, private or licensed home school, **OR** guests must be a high school graduate and be under the age of 21 **OR** must have obtained a valid GED and be under the age of 21.
- Documentation must be provided with the Prom Guest Sheet (Driver's License/Birth Certificate)
- ***ALL guests who are not Madison County students must submit a background check from the sheriff's department of the county in which they reside, at the time the guest application is submitted.***

### **DRIVER'S EDUCATION**

Driver's education is offered to students at Madison High School after school hours. Driver's education includes 30 hours of class work. Classes may be offered (3:30 to 6:30 for 10 days or on Saturdays to meet the 30 hour requirement) and six hours of driving. Driver's Education is not affiliated with Madison High School. There is a fee for the class and driving. There is also an online option available as well for the class work.

### **DRIVER'S LICENSE/DROPOUT PREVENTION**

#### **Losing Driving Privileges**

North Carolina law mandates that students under 18 years of age may have their learner's permit or license revoked for the following reasons:

- Dropping out of school
- Failure to pass 3 out of 4 courses in a semester or 75% of their classes on the 4X4 block schedule, per semester.

Parents will be notified of the revocation of the learner's permit or driver's license and will have the option of requesting a waiver based on a hardship. Parents will be given 10 days to return a Hardship Form and provide documentation to support the request. **Hardship cases are rare and are reserved for extreme situations.** The certificates are processed through the School Social Worker's office.

**Madison County will not grant permission for any student under the age of 18 to drop out of high school to attain their GED. *Under North Carolina state law – any student dropping out of school for the purpose of attaining their GED, will have to wait six months from the drop out date to start the GED process.***

#### **Lose Your Cool, Lose Your License**

G.S. 20-11(n) lists the requirements for driver eligibility. One of the conditions is that the person must show either that they have not incurred disciplinary action (or are not subject to disciplinary action) for the following behaviors:

1. The possession or sale of an alcoholic beverage or an illegal controlled substance on school property.

2. The bringing, possession, or use on school property of a weapon or firearm that resulted in disciplinary action under G.S.115C-~~390.10~~ or that could have resulted in that disciplinary action if the conduct had occurred in a public school.
3. The physical assault on a teacher or other school personnel on school property

### **DROP/ADD POLICY**

Madison High School will follow the 10/20 day drop/add rule for all subjects.

### **ELEVATORS/LIFTS**

Elevators/Lifts in the gym, locker room, and in the main building are to be used only by students with specific needs and faculty/staff members.

### **FUNDRAISING**

No one will be permitted to engage in private fund-raising activities on campus. School fundraising must have board approval.

### **HEALTH SERVICES/ MEDICATION POLICY**

- If a student becomes ill at school, he or she should report to the nurses' office. If a student needs to go home because of illness, the nurse/office will make the necessary arrangements.
- Students are not allowed to have prescription or over-the counter (OTC) medication in their possession at school.
- Medicines shall be dispensed by the school nurse or trained authorized school employees.
- Any student needing to take medication during the school day must have a medication authorization form signed by a licensed healthcare provider. A parent or legal guardian must bring the completed form and the students' medication *in the original container* to the school nurse or trained authorized school employees. **(OTC medications must be in new unopened bottles).** This medication will be securely stored until needed.
- The school nurse or trained authorized school employees are not allowed to dispense any prescription or over-the-counter medication to any student without consent from a licensed healthcare provider.
- The medication authorization form can be obtained from the front office or school nurse.

### **LOCKERS**

Lockers are school property and are subject to search by school officials for any reason at any time without notice, without student consent and without a search warrant. The school is not responsible for items stolen or missing from lockers. Students will be assessed a damage fee for defacing any part of the locker with stickers and writing. Students are responsible for removing locker contents at the end of the school year. Students must sign a locker use policy before lockers will be issued.

## **PARKING LOTS/STUDENT VEHICLE REGISTRATION**

Juniors and seniors who wish to park at Madison High School will be allowed to purchase a parking permit and complete the MHS parking/driving regulations agreement on a “first come-first served” basis. All sophomores are put on a waiting list depending on availability. Vehicles must display a student-parking tag. ***Madison High School reserves the right to suspend parking privileges as a disciplinary consequence or when improper use of vehicle occurs on campus.*** This includes leaving campus without permission, transporting any student off campus without permission, not following attendance and tardy policy, vandalism, damage to personal property, and reckless driving. Parking fees will not be reimbursed. Parking permits will be \$40.00. **No student may return to vehicles or be in the student parking lot during the school day unless under the supervision of faculty or parking lot security attendant. All vehicles are subject to search upon reasonable suspicion that student safety is in question.**

- ***Any fines owed to the MHS Media Center and Cafeteria must be cleared before a parking permit will be issued.***

## **SCHOOL INSURANCE**

Accidents do happen, whether on the athletic field, in the gym or cafeteria. Madison County Schools offers parents the opportunity to purchase student accident insurance from a private third-party insurance provider. The insurance provides coverage for medical costs associated with accidents at school and some options provide coverage for accidents that occur outside of school. Each year students are provided with the necessary enrollment forms. If you are interested in purchasing the insurance, please review the form and [return the form to school or send directly to the insurance carrier]. If you did not receive a form, please contact the office. **(Disclaimer: Madison County Schools has no direct affiliation with the insurance provider and does not receive any portion of the premium you may pay to the provider. This notice and the opportunity to purchase the insurance are provided merely as a service and convenience to parents.)**

## **STUDENT GOVERNMENT ASSOCIATION (SGA)**

Madison High School Student Government Association is made up of elected representatives from each grade level and three student body officers: President, Vice-President, and Secretary/Treasurer. SGA members are the official student representatives for Madison High School. The purpose of this organization is to maintain continuous communication between students and faculty, build student participation/school spirit, and to offer students opportunities for leadership development. Elections for positions are held each spring. Students interested in running must be in good academic standing; they cannot miss more than 24 periods in one semester and are elected by student votes, teacher recommendations, and a speech given to their peers. More information can be found on the MHS website.

## **SUMMER SCHOOL (Pending Annual Approval)**

Summer school for credit recovery will be offered at the end of the spring semester. Students must be in good standing with attendance and have a final grade of 50 – 59. Summer school offers a student the chance to earn points to move the final grade to 60 resulting in passing the course, provided an adequate amount of work is completed. **There will be a charge of \$50.00 per course.**

## SUPERVISION

All students must be out of the building and off school property by 3:30 PM unless under the direct supervision of a faculty member/coach participating in a school sponsored activity. On non-school days, students must be under the direct supervision of a faculty/staff member/coach.

## TESTING END-OF-COURSE TEST REVIEW PERIOD

Madison County Board Policy states that the two weeks prior to the testing window for EOC or North Carolina final exam, there are to be NO field trips, activity periods, or any activity that disrupts test review by teachers. Attendance for review and the test period is vital in students' success. Parents and students should make sure to review the school calendar in an attempt to avoid scheduling conflicts.

### **ARMED SERVICES VOCATIONAL APTITUDE BATTERY (ASVAB)**

Each semester, a three-hour standardized test is given to interested sophomores, junior and seniors, free of charge whether they are considering the military after high school or not. These scores are used in career planning. This is an optional test for students who wish to take it in addition to the required session scheduled for all juniors in the spring semester.

### **SAT AND PSAT TESTS**

The Preliminary Scholastic Assessment Test/National Merit Scholarship is a qualifying test better known as the PSAT/NMSQT. Madison High School offers the PSAT once a year. This test is a slightly shorter version of the Scholastic Assessment Test (SAT). However, it is constructed from questions used on previous SAT's. It will closely resemble the new SAT, with the exception of the writing component. **Students interested in taking the SAT/PSAT need to see the guidance department. Please note that there are fees associated with each of these tests.**

### **ACT**

The ACT assessment will be given free of charge to all North Carolina 11th graders in March of the current school year. ACT test results are widely accepted by college admissions offices and considered an accurate gauge of classroom achievement. ACT results may be used at the high school level to identify students who need assistance with certain subject areas or academic skills, evaluate effectiveness of instruction, and make adjustments to curriculum to improve instruction. Colleges use the ACT for admissions decisions, course placement, academic advising and loans and scholarships. The ACT offers a dedicated website for NC that is specifically related to our administration of the ACT. You can find the NC specific ACT website at <http://www.act.org/stateservices/northcarolina/>.

### **WORKKEYS**

Students who complete a four-course Career and Technical Education sequence are administered the WorkKeys examination in the 12th grade. WorkKeys provides a gauge of career readiness and is widely recognized as an industry credential. WorkKeys assessments measure “real world” skills critical to job success in the areas of Workplace documents, graphic literacy, and applied math. These skills are valuable for any occupation – skilled or professional – at any level of education, and in any industry.

## TRANSCRIPTS

All transcripts must be requested in writing from the Student Services Department. The front office keeps a transcript request book. You must sign and date this book in order to receive a certified transcript. After graduation transcripts must be requested in writing from the Central Office.

## **TOBACCO**



Students, parents, and faculty are not allowed to have any tobacco product on campus at any time! North Carolina state law requires all public schools and grounds to be **TOBACCO FREE**.

## **TRANSFERS/WITHDRAWALS**

A student is eligible to attend Madison High School only if he/she is living with a parent, legal guardian or spouse whose residence is within Madison County. Students wishing to attend Madison High School who are not legal residents of Madison County should contact the school superintendent to request a transfer **and the transfer must be approved by the school board**. The parent must be present when the child is enrolled in school and should bring a withdrawal form from the previous school, birth certificate, and immunization records and if available, previous school records. Residency must be verifiable. **Students living outside Madison County wishing to attend Madison High School must reapply to the school board for the transfer and pay the out-of- district fee *annually*.**

Students withdrawing from Madison High School prior to graduation must complete a withdrawal form. **The parent or legal guardian must come to the school office and sign the official withdrawal form.**

## **MADISON COUNTY SCHOOLS ANNUAL PUBLIC NOTICES**

**2021-2022**

At the beginning of each academic year, School Districts are required, pursuant to federal and state laws and regulations, to provide students and their parents with certain annual notices.

The Madison County Schools Annual Public Notices for 2017-2018 can be found on the Madison County Schools website by clicking on the following weblink: [www.madisonk12.net](http://www.madisonk12.net).

Should you desire a hard copy of these public notices you may obtain one at your child's school office or at the office of the Superintendent of the Madison County Schools located at 5738 US Hwy 25-70, Marshall, NC 28753.



**STAFF DIRECTORY**

| <b>ADMINISTRATION</b>     |                                               |                           |
|---------------------------|-----------------------------------------------|---------------------------|
| <b>Kevin Huskins</b>      | <b>Principal</b>                              | khuskins@madisonk12.net   |
| <b>Toby Anderson</b>      | <b>Assistant Principal</b>                    | tanderson@madisonk12.net  |
| <b>Hailey Vaught</b>      | <b>Media &amp; Student Support Specialist</b> | hvaught@madisonk12.net    |
| <b>Jimmy Huey</b>         | <b>CTE Director</b>                           | jameshuey@madison.k12.net |
| <b>Rex Wells</b>          | <b>Athletic Director</b>                      | rwells@madisonk12.net     |
|                           |                                               |                           |
| <b>SUPPORT STAFF</b>      |                                               |                           |
| <b>Sgt. Daniel Porche</b> | <b>Resource Officer</b>                       | dporche@madisonk12.net    |
| <b>April Jenkins</b>      | <b>School Nurse</b>                           | ajenkins@madisonk12.net   |
| <b>Katie Arce</b>         | <b>Receptionist</b>                           | karce@madisonk12.net      |
| <b>Stephanie Yontz</b>    | <b>Data Manager</b>                           | syontz@madisonk12.net     |
| <b>Gayla Reese</b>        | <b>Finance</b>                                | greese@madisonk12.net     |
| <b>Kathryn Boone</b>      | <b>ISS/Attendance</b>                         | kboone@madisonk12.net     |
|                           |                                               |                           |
| <b>STUDENT SERVICES</b>   |                                               |                           |
| <b>Kathleen Crosby</b>    | <b>School Counselor</b>                       | kcrosby@madisonk12.net    |
| <b>Tiffani Ferguson</b>   | <b>School Counselor</b>                       | hvaught@madisonk12.net    |
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