

Board of Education
Karen Blevins, Chairperson
Kelby Cody, Vice Chairman
Kevin Barnette, Member
Keith Ray, Member
Barbara Wyatt, Member

Superintendent:
Dr. Will Hoffman

March 30, 2022

Mr. Norris Gentry
Madison County Manager
Marshall, NC 28753

Dear Mr. Gentry:

As requested, we are submitting our Proposed Local Budget Request to Madison County for 2022-2023. The Local Budget Request was approved at the March 28, 2022 meeting of the Madison County Board of Education. Once we receive allotment information from NCDPI later this spring, we will make available a full budget notebook that will include State and Federal allocations. We have followed the attached budget timeline as we developed our budget request.

Also attached to this budget request is a cover page that shows specific dollar amount requests that are in the budget. Those are divided into three areas that include Local Current Expense, Capital Outlay 40/42 Funds, and Early Childhood Education Center Budget. This budget request reflects Madison County Schools' Fund Balance Appropriated to fund the 2022-2023 budget. We have worked to offset the fund balance expenditure through budget cuts that include central office staff, school clerical positions and school administrative staff.

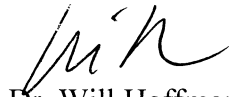
For Local Current Expense, we asking for a funding increase of \$125,000.00. This increase will help to offset the increases we are seeing in hospitalization at \$600.00 per employee and retirement costs at 2.5% for our employees who are funded locally and from funds other than State allotments. This increase will also offset inflationary increases estimated at 6%, which will severely impact our budget in areas such as maintenance costs. Our total Local Current Expense request for 2022-2023 is \$3,076,120.

In 2021-2022, we requested \$833,077.00 for the Capital Outlay Budget. This represented a decrease in our request from 2019-2020 of \$933,077.00 to meet our Capital needs. We again request \$833,077.00 this year. This will cover recurring costs of the energy savings loan, license fees for technology, contracted maintenance services and trash removal services.

In the 2021-2022 school year, we requested \$102,000.00 for the Early Childhood Education Center Budget. We are requesting the same amount for 2022-2023.

Thank you for considering our budget request. Please know that the support of the Madison County Commissioners is appreciated. I look forward to working with you and the Madison County Commissioners.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Hoffman", written in a cursive style.

Dr. Will Hoffman

Madison County Schools
Timeline for Budget Development
Fiscal Year 2022-2023

Date	Event
January 24, 2022	Board Work Session to Review State Budget
February 2, 2022	Review of Capital Needs Priorities with Principals
February 8, 2022	Board Work Session to Review Budget and Prioritize Capital Needs
February 28, 2022	Board Work Session to Review Budget and Prioritize Capital Needs
March 9, 2022	Meeting with County Manager to discuss budget priorities and timeline
March 9, 2022	Communication with Principals and District Administrators asking for budget requests
March 10-22, 2022	Meet with Principals and District Administrators to review budget requests. Final Budget requests submitted to Superintendent
March 23, 2022	Budget Work Session with Board of Education
March 28, 2022	Budget Work Session with Board of Education Final budget draft completed – Local Budget Approval
March 30, 2022	Preliminary Budget Request Letter to the County Manager
April 5, 2022	Budget Message and Request presented to the County Commissioners
June, 2022	Interim Budget Resolution passed pending information from County Commissioners
July-August, 2022	Final budget passed pending allotment information and appropriation from County Commissioners and State

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

REVENUES:			
<u>LOCAL CURRENT EXPENSE:</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.4110.000.000	Local Appropriation-County of Madison	\$ 3,076,120	Madison County Appropriation (add \$125,000 increase cost health/retirement)
2.4410.	Fines & Forfeitures	\$ 100,000	Fines/Forfeitures Clerk of Court
8.4450.	Interest	\$ 4,000	Bank Interest
8.4890.345.	Forest Service Funds	\$ 8,000	Forest Service Funds from County
2.2999.	Fund Balance	\$ 165,550	Fund Balance Appropriated
TOTAL LOCAL CURRENT EXPENSE REVENUES		\$ 3,353,670	
<u>CAPITAL OUTLAY 40/42 FUNDS</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
4.4142.077.000	40/42 Appropriation	\$ 833,077	40/42 funds from County
TOTAL CAPITAL OUTLAY PROGRAM REVENUES		\$ 833,077	
<u>EARLY CHILDHOOD EDUCATION CENTER</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
7.4110.705.000.000	ECEC Appropriation-County of Madison	\$ 102,000	Appropriation from Madison County
TOTAL ECEC PROGRAM REVENUES		\$ 102,000	
<u>JUVENILE DETENTION CENTER (JDC)</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
8.4110.654	Juvenile Detention Center Revenue	\$ 184,000	Juvenile Detention Center Revenue
TOTAL JUVENILE DETENTION CENTER REVENUE		\$ 184,000	
TOTAL REVENUES		\$ 4,472,747	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

EXPENDITURE SECTION		
INSTRUCTIONAL		
	<u>REGULAR INSTRUCTIONAL</u>	<u>Proposed Budget 2022-2023</u>
8.7100.248.311.	Contracted Services-CIS	\$ 12,600 Support of EMYS (formerly Communities in Schools)
2.5110.001.121.	Counselor 11 months	\$ 65,000 Counselor Position
2.5320.007.131	Social Worker 10 Months	\$ 55,000 Social Worker Position
2.5110.001.121	1:1 Teacher and PT Mechatronics	\$ 78,382 1:1 Teacher at MMS and PT Mechatronics at MHS
2.5110.001.121	Teaching Positions	\$ 220,000 4 Teaching Positions (K-3 Class Size) G.S. 115C-301
2.5110.027.142	Teacher Assistant Positions	\$ 100,000 4 Teacher Assistant Positions (K-3 Class Size)
2.5110.XXX.2XX	Additional Insurance & Retirement	\$ 125,000 Additional Insurance and Retirement (State/Local/Federal Funds)
2.5110.055.411.	Community College Tuition/Textbooks	\$ 50,000 Community College Tuition/Textbooks Early College/MHS
2.5110.055.311.317	Contracted Services-ABTech for MECHS	\$ 23,000 Contracted Services for AB Tech Early College
2.5810.055.142.317	Online Facilitators	\$ 40,000 Online Facilitators for Early College
2.5110.061.411.318	Instructional Supplies-Science Dept.	\$ 2,000 Science Department at MHS Funds
TOTAL REGULAR INSTRUCTIONAL		\$ 770,982
	<u>CO-CURRICULAR INSTRUCTIONAL PROGRAMS</u>	<u>Proposed Budget 2022-2023</u>
2.5500.802.192.318	High School Supp.	\$ 75,500 High School Athletic Supplements
2.5500.802.192.319	Middle School Supp.	\$ 24,200 Middle School Athletic Supplements
2.5500.802.211.	Matching Fica	\$ 6,500 FICA for Athletic Supplements
2.5500.802.221	Matching Retirement	\$ 10,000 Matching Retirement for Supplements
2.5500.802.231	Hospitalization	\$ 3,000 Hospitalization for Supplements
2.5500.882.411.XXX	Support for Athletic Programs MHS	\$ 14,500 Support for Athletic Supplies at MHS
2.5500.882.462.318	High School Athletic Equipment	\$ 4,000 Athletic Equipment for MHS
2.5500.882.411.319	Support for Athletic Programs MMS	\$ 8,000 Support for Athletic Supplies at MMS
2.5500.882.461.319	Middle School Athletic Equip.	\$ 3,000 Middle School Athletic Equipment
2.5502.802.411.318	High School Band Equip.	\$ 3,000 High School Band Equipment
2.5500.802.192.318	High School Band Supp.	\$ 1,000 High School Band Supplement
2.5500.802.192.319	Middle School Band Supplement.	\$ 1,000 Middle School Band Supplement
2.5502.803.411.318	High School Drama Program	\$ 1,000 High School Drama Supplies
2.5502.803.411.318	High School Art Program	\$ 1,000 High School Art Supplies
2.5502.803.411.319	Middle School Drama Program	\$ 1,000 Middle School Drama Supplies
2.5502.803.411.319	Middle School Art Program	\$ 1,000 Middle School Art Supplies
2.5502.802.411.319	Middle School Band	\$ 2,000 Middle School Band Supplies
TOTAL CO-CURRICULAR INSTRUCTIONAL		\$ 159,700
TOTAL INSTRUCTIONAL		\$ 930,682

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

SUPPORT SERVICES

<u>IMPROVEMENT OF INSTRUCTIONAL SERVICES</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6110.801.312	Workshop Expenses	\$ 850	Workshop Expense Testing/Curriculum
2.6110.801.332	Travel Expense	\$ 2,435	Travel Expenses Testing/Curriculum
2.6110.801.411	Supplies & Materials	\$ 11,507	Supplies Testing/Curriculum/Diversity
2.6110.801.361	State Accreditation Program	\$ 6,000	State Accreditation Program
TOTAL IMPROVEMENT OF INSTRUCTIONAL SERVICES		\$ 20,792	

<u>BOARD OF EDUCATION</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6910.801.312	Workshop Expense	\$ 3,500	Workshops Board of Education/Strategic Plan
2.6930.801.311	Audit Services	\$ 31,000	Audit Services
2.6920.801.311	Legal Services	\$ 37,000	Attorney Fees
2.6910.801.311	Instructional Serv. Contract Services	\$ 7,500	Low Wealth Consortium, Policy Updates
2.6910.801.181	Salary Board Members	\$ 20,160	Board Member Stipends
2.6910.801.211	FICA Board Members	\$ 1,550	FICA on Board Member Stipends
2.6910.801.361	Membership Dues & Fees	\$ 23,360	NCSBA Membership Dues, NCASA Dues, Small Schools Consortium
2.6910.801.371	Liability Insurance	\$ 10,000	Errors and Omissions/General Liability, Field Trip Accident Insurance
2.6910.801.459	BOE Meetings/Workshops	\$ 2,000	Supplies for Meetings, Child Nutrition Charges for Students
2.6910.801.411	Board of Education Supplies	\$ 6,650	Club Support, Survey Program, Teacher/Principal Year, ID Badges
TOTAL BOARD OF EDUCATION		\$ 142,720	

<u>EXECUTIVE ADMINISTRATION</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6940.002.111	Superintendent Differential	\$ 16,492	Differential for Superintendent Pay
2.6940.002.211	FICA/Medicare	\$ 1,265	FICA for Superintendent Pay
2.6940.801.332	Travel-Out of County	\$ 2,000	Central Office Travel
2.6940.801.181	Car Allowance-Supt.	\$ 6,000	Superintendent Car Allowance
2.6940.801.341	Telephones	\$ 90,000	Phone System for All Schools/Cell Phones/Hot Spots Students
2.6940.801.311	Contracted Services	\$ 3,000	Applitrack, Background Checks, Superintendent Annual Physical
2.6940.801.312	Workshops	\$ 2,000	Workshops Central Office Staff
2.6940.801.313	Advertising	\$ 3,000	Ads for Yearbooks, Banner for MHS, WHBK Sports Sponsor
2.6940.801.411	Supplies & Materials	\$ 11,000	Central Office Supplies
2.6940.801.418	Software - Personnel	\$ 7,995	LINQ Human Resources Software/Annual Support
TOTAL EXECUTIVE ADMINISTRATION		\$ 142,752	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

<u>OFFICE OF THE PRINCIPAL</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.5400.005.XXX	Assistant Principal	\$ 59,477	Assistant Principal Salary
2.5400.003.XXX	Office Support at Schools	\$ 174,912	Office Support at Schools
2.5400.801.312	Workshops	\$ 3,000	Powerschool Workshops
2.5400.801.375	Surety Bond	\$ 322	Honesty Blanket Bond Renewal
2.5840.001.311	Hepatitis B.Vacc/Drug Testing	\$ 500	Drug Testing
TOTAL OFFICE OF THE PRINCIPAL		\$ 238,211	
<u>FINANCIAL & PERSONNEL SERVICES</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6610.801.311	Prof & Tech Services	\$ 6,400	AESOP for School Substitute Teacher System
2.6610.801.327.	Rental Expense-Storage Building	\$ 1,842	Storage Buildings Finance
2.6610.801.332.	Travel- out of county	\$ 2,500	Finance Travel
2.6610.801.342.	Postage	\$ 7,375	Postage for Postage Meter
2.6610.801.343.	Telecommunications-Network Services only	\$ 600	Charter in Central Office
2.6610.801.411.	Supplies & Materials	\$ 8,000	Supplies & Materials
2.6610.801.418.	Computer Software/Support	\$ 16,000	Financial Software Support
2.6610.801.375.	Surety Bond	\$ 770	Finance Officer Bond Renewal
2.6610.801.362.	Bank Service Fees	\$ 3,000	Bank Fees
2.6610.801.372	Liability & Collision Insurance	\$ 16,000	Insurance for School System
2.6610.801.373.	Property Insurance	\$ 83,677	Property Insurance
2.6610.801.373	Flood Insurance	\$ 9,000	Flood Insurance BCES
2.6610.801.462	Non Cap Equipment	\$ 1,000	Computer Equipment Finance
2.8100.036.717	Transfer-Charter Schools	\$ 40,000	Charter School Payments from Local Appropriation
TOTAL PERSONNEL & FINANCIAL SERVICES		\$ 196,164	
<u>OPERATION OF PLANT</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6530.820.321.	Utilities - Electric	\$ 543,000	Electric Bills all Facilities
2.6530.820.322.	Gas for Facilities	\$ 60,000	Gas Bills for Facilities
2.6530.820.323.	Utilities - Water	\$ 62,148	Water/Sewer Bill all Facilities
2.6540.820.411.	Supplies & Materials	\$ 20,000	Paper Towels, Toilet Paper, etc. all Facilities
2.6540.820.421	Fuel for Facilities	\$ 35,000	Heating Oil for Facilities
TOTAL OPERATION OF PLANT		\$ 720,148	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

<u>TRANSPORTATION</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6550.056.175.	Transport. Personnel	\$ 26,800	Bus Garage Employee
2.6550.056.311.	Contracted Services	\$ 750	Contracted Services Bus Garage
2.6550.056.321.	Utilities - Electric	\$ 6,500	Electric Bus Garage
2.6550.056.323.	Public Utilities - Water	\$ 571	Water Bus Garage
2.6550.056.312	Staff Development	\$ 500	Workshops Bus Garage
2.6550.056.319	Other Tech Services	\$ 1,000	NCDENR Fees
2.6550.056.552	License and Title Fees	\$ 2,000	License and Title Fees Bus Garage
2.6550.056.332.	Travel	\$ 408	Travel Bus Garage
2.6550.056.341.	Telephone	\$ 5,400	Telephone Bus Garage, Charter
2.6550.056.411.	Supplies & Materials	\$ 2,500	Supplies Bus Garage
2.6550.056.421	Fuel for Facilities	\$ 5,000	Heating oil for Bus Garage
2.6550.056.424.	Oil	\$ 1,120	Oil for Buses/Vehicles
2.6550.056.425.	Tires & Tubes	\$ 1,000	Tires and Tubes for Buses/Vehicles
2.6550.056.422.	Vehicle Repair Parts	\$ 9,000	Repair Parts for Buses/Vehicles
2.6550.056.423	Gas/Diesel Fuel	\$ 37,389	Fuel for Local Vehicles
2.6550.056.541.	Equipment	\$ 220	Equipment Bus Garage
2.6550.056.211.	Matching Fica	\$ 1,670	FICA Bus Garage Employee
2.6550.056.221.	Matching Retirement	\$ 2,272	Retirement Bus Garage Employee
2.6550.056.231.	Hospitalization	\$ 5,900	Health Insurance Bus Garage Employee
TOTAL TRANSPORTATION		\$ 110,000	

<u>MAINTENANCE OF PLANT</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.6580.821.319.	Technical Services	\$ 7,000	NCDENR Fees, Waste Fees
2.6580.821.325	Pest Control	\$ 12,000	Pest Control all Facilities
2.6580.821.311	Contracted Services	\$ 75,000	Contracted Services
2.6580.821.411	Supplies & Materials	\$ 144,165	Supplies & Materials
2.6580.821.341.	Telephone	\$ 6,670	Maintenance Telephone
2.6580.821.327	Rental of Equipment	\$ 7,000	Rental Equipment Maintenance
2.6580.821.422	Repair Parts	\$ 25,000	Repair parts
TOTAL MAINTENANCE OF PLANT		\$ 276,835	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

<u>NON-INSTRUCTIONAL SUPPORT PERSONNEL</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
2.5110.003.195.XXX	Planning Period Stipend	\$ 3,700	Teachers using Planning Period Cover Classes MHS
2.6580.003.151	Salary-Maintenance Office	\$ 32,000	Maintenance Office Support
2.6580.003.175.	Salary-Maintenance of Plant	\$ 142,235	Maintenance Employees Pay
2.6580.003.211.XXX	Matching Fica	\$ 12,000	FICA for Maintenance Employees
2.6580.003.221.XXX	Matching Retirement	\$ 34,120	Retirement for Maintenance Employees
2.6580.003.231.XXX	Hospitalization	\$ 30,000	Health Insurance for Maintenance Employees
2.6580.009.184.	Longevity	\$ 4,200	Longevity Maintenance Employees
2.5110.003.232.	Workers' Compensation	\$ 63,715	Workers Comp. Premium all Employees
2.5850.069.XXX	Gatekeeper at Madison High	\$ 35,000	Gatekeeper Salary/Benefits
2.5110.001.233	Unemployment	\$ 4,000	Unemployment Payments from Local
2.5850.039.149	SRO	\$ 107,440	SRO's for all Elementary and Early College Full Time
2.5850.039.149	MOU w/ Sheriff's office for SRO's	\$ 106,956	SRO's for MMS and MHS paid through Sheriff's office
TOTAL NON-INSTRUCTIONAL SUPPORT PERSONNEL		\$ 575,366	
TOTAL LOCAL CURRENT EXPENSE		\$ 3,353,670	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2022-2023
FISCAL YEAR ENDING JUNE 30, 2023**

<u>CAPITAL OUTLAY</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
40/42 Funds			
4.9021.077.XXX	Energy Savings Loan Payment	\$ 410,000	Energy Savings Loan Payment
4.9021.077.XXX	License Fees	\$ 65,000	License Fees Technology
4.9021.077.529	Contracted Services	\$ 96,342	Maintenance Contracted Services
4.6540.820.XXX	Maintenance Contract-Trash Removal	\$ 89,200	Trash Removal for all Facilities
4.9021.077.XXX	Contracted Services (Maintenance)	\$ 41,200	Maintenance Contracted Services
4.9021.077.462	Supplies & Materials	\$ 93,335	Supplies & Materials
4.9021.077.XXX	Maintenance Equipment	\$ 13,000	Maintenance Equipment
4.9021.077.XXX	Contingency	\$ 25,000	Contingency (Not Allocated for anything currently)
Total 40/42 Funds		\$ 833,077	
TOTAL CAPITAL OUTLAY FUNDS		\$ 833,077	

<u>EARLY CHILDHOOD EDUCATION CENTER</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
7.7100.705.178	Salaries-ECEC Employees	\$ 102,000	Salaries Early Childhood Education Centers
TOTAL ECEC PROGRAM		\$ 102,000	

<u>JUVENILE DETENTION CENTER</u>		<u>Proposed Budget</u>	<u>2022-2023</u>
8.5110.654.XXX	Juvenile Detention Center	\$ 184,000	Juvenile Detention Center (Teachers, Supplies, etc.)
TOTAL JDC PROGRAM		\$ 184,000	

TOTAL EXPENSES	\$ 4,472,747
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