

Band Boosters of Madison County Schools

Rules and Procedures

The Band Boosters are an organization that exists to assist all students in the Madison County Bands and its affiliates. As a booster, each member's role is to support the students physically and mentally, provide assistance to produce the smoothest of transitions during band related events and occurrences, as well as giving support with regards to fundraising, set up related to performances, and maintaining a professional adult image that can assist in the growth of all students. Any person(s) who chooses to be a Band Booster must place the importance of the students and their musical growth above their own feelings and desires.

*Students associated with Madison County Bands must either be a student enrolled in Madison County schools that is presently sixth grade or higher. Students not enrolled in a course must fill out and submit application forms to join any Madison County Band in order to be affiliated and be eligible for Band Booster Assistance and/or to have their family members be eligible to join Band Boosters.

Band Booster Members

Membership begins from the first day that a member asks to join. A new member does not require to be voted in. They will be classified as a member until they resign and provide confirmation of such action, is removed from the Band Booster Organization for misconduct, or their child/student they are associated with has graduated and/or is no longer an active student in Madison County Schools.

Misconduct can include, but is not limited to: physically and/or mental abuse of any and all current student/students and/or person/persons associated the Madison County Schools and its affiliates, purposeful harm to any and all active members, volunteers, and teachers of the Madison County Bands and its affiliates, purposeful harm to and/or destruction of the property of Madison County Bands and its affiliates, theft of any and all property, theft of money or equivalent values (such as but not limited to checks and/or digital formatted money and/or monetary based items), abuse of chair role power(s), damaging of the Madison County Bands and its affiliate's IP and/or public image either physically or digitally, and the defamation of Madison County Bands and its affiliates.

Madison County Bands and its affiliates, as well as Madison County Schools are not responsible for any action, crime, or misconduct performed by a Band Booster member and/or their families, affiliates, friends, and/or their acquaintances. Any and all actions, crimes, and/or misconduct will be handled by the appropriate channels that depends on the severity of the situation or situations. Handling and judgment may include, but is not limited to: Band Booster Chairs, Band Directors of Madison County Schools, Administration of Madison County Schools,

the Law Enforcement for the State of North Carolina, and the Criminal and Justice Department for the State of North Carolina. Appeal for charges and/or punishments for the party/parties may be made and will vary from situation to situation based on the severity.

The Band Booster Organization reserves the right to remove a member if they have been found guilty of misconduct upon a vote for removal that requires a majority of eighty percent or higher. If a member has been accused of misconduct, they will be placed on suspension until the issue has been resolved and/or after thirty days from when the accusation was presented to the Band Booster Organization. Back to back accusations of the exact same occurrence of misconduct may not be present again, but maybe used as evidential proof for future accusations of misconduct as examples of history with regards to the individual(s) in question.

Suspension includes, but is not limited to: right to vote during and for Band Booster meetings, removal of a vote in the case of the person(s) vote being counted during their time of suspension, any and all work hours suspended (but not the removal of work hours and their records), and the temporary banning from any and all Madison County Bands events, fundraisers, rehearsals, and performances (if the individual is scheduled to appear for work hours or predetermined obligations had been arranged, they must be replaced before the day of the event by either the Band Booster President or Vice President).

Chair Roles

There are roles that are voted on and assigned to maintain order and provide a chain of command for any assistance. A list of roles and their descriptions will be provided below. Certain roles can be added, or subtracted overtime based upon the needs of the Band Booster Organization.

President: Band Booster President is a role that requires to be voted on from year to year. Band Booster Presidents must be a parent or guardian of a certain student enrolled or associated with Madison County Bands. The role entails that the individual plan and lead Band Booster meetings, facilitate discussion and voting procedures, and maintains a suitable performance from the other chair roles. Band Booster President holds the right to lead and facilitate any other member of the Band Booster organization or temporary volunteers that family or friend related to the students. Presidents all have the right for a Presidential Veto of a proposed idea/implementation set forth by the Band Booster organization after a vote. A presidential veto can be overturned with a vote by the Band Booster organization with at least a majority of eighty percent for simple majority required votes. A presidential veto can be overturned with a vote by the Band Booster organization with a unanimous vote for eighty percent majority required votes.

Vice President: Band Booster Vice President is a role that requires to be voted on from year to year. Boost Vice Presidents must be a parent or guardian of a certain student enrolled or associated with Madison County Bands. Vice President can facilitate and lead Band Booster meetings in the absence of the Band Booster President. Their role is also to handle and facilitate the members of the Band Booster organization who is not in a chair position. In the occurrence that a President is dismissed, passes away, or leaves the Band Booster Organization, the acting Vice President will

be instantly instated as the acting President until the end of the academic school year. The Band Boosters are then required to vote in a new Vice President to finish out the remainder of the academic school year. In the case of both the President and Vice President being absent from their positions, removed from office, passes away, or leaves, the role of President is given to the Band Director of the high school until the end of the academic school year.

Recorder: The Recorder is a position that is voted on one time until the individual resigns, is voted out by the Band Booster organization with at least an eighty percent majority, passes away, or their child or affiliated student graduates and/or is no longer present in the Madison County School System as an active student. The Recorder is to maintain a running visible log for Band Booster meetings, as well as maintaining and storing any and all information related to the Band Booster Organization and/or the information of the band students only that the given information relates to Band activities and events. The Recorder is to maintain a digital database that is accessible to the current President, Vice President, and Band Directors of the Madison County Bands at any and all time. In the case of the role being passed on to another individual, all assets and materials related to Madison County Bands and Band Boosters must be relinquished and none of the assets or materials may be copied or kept for the previous holder(s) of the position. Any leaking or unlawful distribution of information related to Madison County Bands and its affiliates, or the Band Booster Organization, will result in the immediate discharge by the President and/or Band Director(s) without the need of a vote. The individual can be subjected to any form of punishment or legal action determined by Madison County School Administration, the Madison County Board of Education, and/or the Criminal and Justice Department of North Carolina. It is the responsibility of the Recorder to assign a temporary acting in their stead only in the case of the dictating and logging a meeting that the current Recorder is not attending or plans to not attend.

Quartermaster: The Quartermaster is a position that is voted on one time until the individual resigns, is voted out by the Band Booster organization with at least an eighty percent majority, passes away, or their child or affiliated student graduates and/or is no longer present in the Madison County School System as an active student. The Quartermaster is responsible for the fitting, alterations, and administration of Madison County Bands and its affiliates clothing, uniforms, costumes, and accessories, as well as maintain a suitable functionality and appearance of any and all storage room(s). The Quartermaster is to ensure the proper/suitable fitting and assigning of clothing, uniforms, costumes, and/or accessories prior to any performance within a reasonable time frame to allow for an easy transition for all students. They are to create and/or maintain a suitable distribution and collection system of all clothing, uniforms, costumes, and/or accessories to maintain order and care for all items. A Quartermaster can receive aid/aids to complete any job and will manage those who are associated with the alterations, distribution, collection, or purchase of clothing, uniforms, costumes, and/or accessories.

Media Manager: The Media Manager is a position that is voted on one time until the individual resigns, is voted out by the Band Booster organization with at least an eighty percent majority, passes away, or their child or affiliated student graduates and/or is no longer present in the Madison County School System as an active student. The Media Manager collects all media related to the Madison County bands to store on an organized digital database and distribute the media through

designated means. The digital database is to be accessible by the Band Booster President, Vice President, and the Band Directors of the Madison County Bands. The media associated with the Media Manager can include, but is not limited to photos, video, video clips, logos, sound files, and sound clips. The Media Manager will handle the additions and subtractions, as well posting of media across any and all platforms in relation and associated with Madison County Bands and its affiliates, as well the Band Boosters. Such platforms can include but not limited to: designated websites, social media sites/apps such as Facebook, video media sites/apps such as Youtube, and podcast streaming sites/apps such as Spotify. The Media Manager will only use images, sounds, and video, or any other media, that has been taken/created/gathered from or during Madison County Band functions, events, meetings, rehearsals, and/or performances. The collection, storage, and/or distribution of media of persons or property associated with Madison County Band members and/or Band Boosters outside of an appropriate time previously stated or approved of by the Band Booster President, Vice President, and/or Band Directors associated with Madison County schools can result in the immediate discharge and removal of the current Media Manger and all unauthorized media will be destroyed based on the severity. The individual can be subjected to any form of punishment or legal action determined by Madison County School Administration, the Madison County Board of Education, and/or the Criminal and Justice Department of North Carolina.

The Chair Roles of Recorder, Quartermaster, and Media Manager that have a sudden removal of office or finding the position vacant will result in Band Booster Organization voting in the immediate next meeting to fill the role until the end of the academic year, in which the position will be voted on again. The voting will occur in the following academic year at the same time as the President and Vice President voting. In the case of the absence of the Recorder, Quartermaster, or Media Manager, the duties of the role(s) shall fall upon the Band Booster President and Vice President until the chair role has been filled.

Voting Procedures

Members of the Chair Roles, Band Booster Members with fifty percent or more attendance to meetings, and Band Directors of Madison County Schools retain the right to vote during Band Booster meetings. Band Booster members with less than fifty percent attendance rating will be perceived as unknowledgeable on the matters being voted upon and thus, do not get a voice on the matter. Attendance will be kept by the Recorder. Attendance will be factored in only during the current academic year. Member's attendance will begin starting at their enrollment period onward. Enrollment as a Band Booster member will carry through into subsequent years unless otherwise notified or their child/student they are associated with has graduated or is no longer an active student in Madison County Schools. Thus, the start of a new academic cycle will issue the starting date of attendance for returning members. These actions are to prevent Band Booster members only appearing for minimal amounts of time for meetings and ensure that decisions are being made by the members with the most current knowledge/experiences. Members may also join a scheduled meeting through technological means via any service that allows for open communication electronically. The Media Manager is required to maintain a digital line of open communication.

Any Band Booster member, Chair, or Band Director may provide proposals during a scheduled meeting. Time will be provided by the President during every meeting to ensure all voices are heard. If a proposal is given, a second is needed by another Band Booster member, Chair, or Band Director in order to move to vote on the proposal.

Approval of a basic proposal must be achieved through a simple majority of greater than fifty percent from eligible voters during the meeting the proposal was brought forth. If more information is required before a vote can occur, then the proposal will be placed on hold for voting until enough information can be provided or a simple majority of voters are satisfied with the amount of information. If the proposal has been placed on hold for more than thirty days, the proposal will have to be presented again and will need to receive a second from an eligible member once more.

The President retains the right to veto a proposal that has received a simple majority vote. The eligible members of the Band Booster Organization and Band Directors can overturn the veto through another vote that does not include the President and requires eighty percent or higher to vote in favor of overturning the veto. A Vice President acting as the President in their stand may issue a veto only on behalf of the current Band Booster President if they are not present but cannot issue a veto based on their own opinions and decisions.

To remove a previously approved proposal, a counter proposal must be issued and voted upon with at least an eighty percent majority in favor of the counter proposal. A counter proposal cannot occur with the base rules, regulations, and Amendments of the Band Booster Organization set forth from its conception and implementation.

Examples of Bills/Proposals for Simple Majority voting (can include, but not limited to): Spending of Band Booster Funds that does not exceed the current held amount of funds, creation of Madison County Bands' events and/or fundraisers, and creative decisions that impact the current academic year.

Examples of Bills/Proposals for least Eighty Percent voting (can include, but not limited to): Voting in a person or persons into Chair Roles, removal of a person or persons from a Chair Role, an addition of an amendment to the Band Booster Organization amendments that does not infringe upon the freedoms of the United States of America Constitution, and the overturning of a Presidential veto.

The amendments of the Band Booster Organization can not be removed or modified. Additional amendments can be provided. No more than one amendment can be added during each academic year. A vote of eighty percent or higher is required to pass the addition of an amendment. In order to vote upon an amendment, the meeting must consist of at least eighty percent or more of the current eligible voters in the Band Booster Organization for that academic year and the proposal for the amendment must have been provided in a meeting prior and during the current academic school year. A proposal for an amendment cannot occur during the same day as the voting on the same given amendment. A proposal for an amendment must be provided before it can be voted upon. A Band Booster President retains the right to veto a proposed amendment after a majority vote has taken place. To overrule a Presidential Veto for a Band Booster Amendment

that is currently being challenged, the Band Booster Organization requires a unanimous vote, excluding the vote of the current Band Booster President, of the Band Booster Organization body during the same meeting that the initial vote took place. Any and all amendments related to the Madison County School Student Contract can not be conducted and created by the Band Booster Organization is solely reserved for the Madison County School Band Directors, as well as the Madison County Schools Administration.

*The Academic school year will be defined for Band Boosters and Madison County Bands as starting the day after the last official required school day for students of an academic school year. This is to cover the time period between the end of the required school days of one year to the start of required school days for the following school year. During this time period, Chop Builders and Band Camp may fall, as well as fundraising events and Band Booster meetings.

Asking Questions and Bringing Concerns

If a Band Booster member has an inquiry or wishes to bring a concern to light, an order of people to bring the questions or concerns must be upheld. The order provided below is meant to provide transparency between any and all parties, resolve or address the question/issue/concern as quick as possible, and reduce any tension that may occur.

Beginning

Ending

Vice President, President, Band Director(s), School Related Principal, then Central Office Admin.

Emergency Meeting

In the case of a dire and/or time sensitive situation, the Band Booster President and Band Director(s) of Madison County Schools may issue an impromptu meeting without a predated meeting time. The emergency meeting requires at least a Band Booster President/Vice President and at least one Band Director of Madison County Schools. This may only occur up to a maximum of one time during each academic year. Decisions and voting may occur during the emergency meeting, however any and all information regards to the meeting must be openly displayed and given to all members of the Band Booster Organization for transparency.

In the case of an emergency meeting being called, the present members are required to present a digital option/alternative for remote members to join and be given a minimum of five minutes for members to join from the moment a digital alternative is presented. In the case that no digital option is available, any and all decisions made, as well as their repercussions, will fall back entirely upon the Band Booster President and the Band Director(s) present for the meeting and a five minute wait period is not required.

In the case of an emergency meeting, voting and induction of changes/additions that requires at least an eighty percent majority or unanimous vote to pass cannot be conducted and

any decision(s)/voting conducted upon an eighty percent majority issue related bill or proposal will be null and void.

Band Booster and Madison County Bands Amendments

1. Any and all United States of America Amendments of the Constitution are to be upheld.
2. Any and all rules, procedures, regulations, stipulations, punishable offenses, and consequences detailed in the Band Boosters of Madison County Schools Rules and Procedures, as well as the Madison County Bands Contract are to be upheld.
3. The entirety of the Chair Roles for a currant academic school year can be removed from their positions under the stipulations that the Chair Roles have been negligent from their duties, have been unanimously voted upon by the Band Booster Organization by all current eligible voters during that academic school year excluding the current holders of the Chair Roles, and approved by the Band Directors at both the Middle School and High School of Madison County Schools. All members must be removed simultaneously and are not eligible for reelection pertaining to any Chair Role in the following academic year. In the event all members are removed, the Band Directors of Madison County Schools will take upon the responsibilities of all Chair Roles until they are filled.
4. Any and all currant Band Booster members, as well as students within the Madison County Bands, has the right to an appeal for any action directly related to them.

Acknowledgement

Madison County School Administrators and appropriate/applicable School Employees in direct relation to Madison County Bands and its affiliates reserves the right to reform and/or disband the Band Booster Organization if the organization is deemed as detrimental to the students involved with Madison County Bands and/or the organization is deemed as disjunct and/or incapable to successfully function in its current state. If disbandment or reform were to occur, any changes made to the Band Booster Organization will be effective immediately. In the case of a disbandment or reform, the Band Booster Organization retains the right to an appeal within thirty days of the occurrence to the Madison County School Board and Administration.

By signing this contract, you are acknowledging that you have read through and agree to all aspects of this document. You must provide the name of the student you are affiliated with, your name (member name), and your relationship to the student. For multiple parents/guardians of the same student, please provide the additional signature (maximum of two).

Student Name: _____

Member A Name: _____

Date: _____

Relationship: _____

Member B Name: _____

Date: _____

Relationship: _____